

Comal County Emergency Services District No. 5
Agenda for Regular Board Meeting, January 26, 2026 @ 4:00 pm
Fire Station 3, 30475 Johnson Way, Bulverde, TX 78163

1. Roll call, establish quorum, and call to order.
2. Citizen Communication: Individual members of the public may address the Board for a maximum of three minutes on items either on or not on the current agenda, but collectively no more than thirty minutes per item. In reliance upon the guidance provided by the Office of the Attorney General of Texas Open Meetings Handbook, any issues raised in public comment may be responded to by a member of the Board of Commissioners with only (1) a statement of specific factual information, (2) a recitation of existing District policy or (3) a brief deliberation by the Board in order to determine if an item should be placed on a subsequent agenda.
3. Consider approval of the minutes of the 15 December 2025 Regular Meeting.
4. Consider approval of the minutes of the 16 January 2026 Special Meeting.
5. Review and act on the ESD 5 monthly financial reports as of 31 December 2025.
6. Review, consider, and take action on items related to investments.
7. Review and act on payment of ESD 5's bills and invoices.
8. Receive, discuss, and take action on the monthly operations report from BSBES Chief
9. Receive, discuss, and take action on the monthly administrative report from the General Manager.
10. Review and approve D&O Insurance policy liability coverage and limits.
11. Sign signature cards for all bank accounts.
12. Discuss and vote on an amendment to the 2026 budget.
13. Receive an update, consider and take action on plans for Station 75.
14. Discuss preparations for 29-31 January SAFE-D Conference.
15. Review, consider and act on items related to the Capital Acquisitions Committee including purchase or repair of apparatus and proposed capital items.
16. Discuss the agenda, time, and date for the next regular meeting.
17. Executive Session - In accordance with Texas Government Code, the CCESD#5 Board may convene in a closed session to discuss Real Estate matters §551.072, Legal Communications §551.071, and/or Personnel matters §551.074. Any action taken by vote will be taken in open session.

18. Adjournment.

Deborah S Kruciak

Deborah S. Kruciak, President
Comal County Emergency Services District No. 5

Note: Comal County Emergency Services District No. 5 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request by calling (830) 228-4501 for assistance and information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.

ESD5 2026 Budget 1st Amendment

1/18/2026

	2025 2nd Amendment	2026 Approved	2026 1st Amendment
Income			
41000 Ad Valorem Tax Revenue	4,106,474	4,788,630	4,788,630
42000 State Sales Tax Revenue	1,211,000	1,300,000	1,300,000
80000 Other Income	0		
80010 Interest Income	150,000	200,000	200,000
Total Income	5,467,474	6,288,630	6,288,630
Expenses			
60100 Common Provider Fees & Costs	4,114,694	4,522,000	4,522,000
60200 Appraisal District Fees	50,000	55,000	55,000
60400 Bank Service Fees	0	0	0
62000 Commissioner Expenses	4,000	6,000	6,000
63000 Public Notice Expenses	1,800	2,000	2,000
64700 Insurance Expense	2,100	2,500	2,500
64800 QuickBook Expenses	1,500	1,700	1,700
64900 Office Supplies	500	1,000	1,000
66700 Professional Fees	40,000	60,000	60,000
68000 Support Organization Expenses	2,500	2,500	2,500
73500 Interest Expense	27,692	100,000	100,000
85000 Other Expenses	50,000	100,000	100,000
Total Ordinary Expenses	180,092	330,700	330,700
Capital Acquisitions			
2018 Engine Loan	157,460	0	0
2022 Engine Loan (E75)	122,054	122,054	122,054
2024 Engine Loan (L73)	0	251,968	251,968
2025 F-250 - Battalion Truck	175,000	0	0
2025 F-350 - Squad 71 replacement		100,000	100,000
2024 Land Acquisition	1,120,000	0	0
Station 5	100,000	50,000	1,000,000
Station 5 Architect	300,000	0	0
Station 5 Loan	0	400,000	400,000
BSBES Captial Purchases	142,026	260,000	260,000
2022 Engine Loose Equipment	68,241	0	0
2024 Aerial Loose Equipment	75,220	0	0
Shelter for Engine 75	1,000,000	0	0
Total Capital Acquisitions	3,260,001	1,184,022	2,134,022
Total Expenses	7,554,787	6,036,722	6,986,722
Net Operating Income	-2,087,313	251,908	-698,092